

**Australian Association of Gerontology
2017 Annual General Meeting
Thursday 9th November 2017 at 12.30pm
Grand Ballroom 1, Crown Perth, Western Australia
Minutes**

The Meeting commenced at 12.40pm.

The Chairperson (AAG President) commenced the meeting by acknowledging the traditional owners of the land and paying respect to the elders past and present.

The Chairperson then welcomed everyone to the AAG AGM. She advised that only AAG financial members can vote or accept a proxy vote. The Chairperson instructed all attendees to sign the Attendance Register that was at the entrance to the AGM room.

1. PRESENT

Attendees at the meeting were:

Helen Barrie (Chairperson/ President)	Rajna Ogrin	Nicole Mcderby
Christine Stirling (Vice President)	Lynne Parkinson	Susan McGrath
James Beckford Saunders (CEO/minutes)	Eliza Pross	Andrea Petriwskyj
Rachel Ambagtsheer	Graeme Robinson	Jane Sims
Caitlin Barr	Barbara Squires	Sharon Wall
Frances Batchelor	Christine Toyne	Lynsey Brown
Julie Byles	Befikadu Legesse Wubishet	Elissa Burton
Matthew Carroll	Ruby Yu	Jenny Fowler
Arnop Chirakiti	Yvonne Wells	Ilonka Guse-Brennfleck
Lui Di Venuto	Elizabeth Brooke	Robin Harvey
Mark Elliott	Irene Blackberry	Mary Otten
Janni Goss	Briony Dow	Dawn Glenda Timmerman
Ralph Hampson	Keith Hill	Leon Flicker
Jennifer Grieve	Meredith Tavener	
Carrie Hayter	Constance Dimity Pond	
Kaylene Hinchcliffe	Pek Hill	
Linda Isherwood	Danny Hills	
Constance Kourbelis	Claudia Meyer	
Judy Lowthian	Debra O'Connor	
Emma Metcalfe-Nash	Glenda Powell	
Cathy Monro	Constance Schneider	
Chiara Naseri	Christine Stirling	

2. APOLOGIES with DIRECTED PROXY

The Chairperson noted the apologies with directed proxy through the Chair as follows:

Ian Olver	Dr Alison Yaxley	Annette Byron
Annie Farthing	Joanne Mihelcic	

Confirmed:

Chairperson at meeting

Approved by the AAG Board: 14 December 2017

3. APOLOGIES with NO DIRECTED PROXY

The Chairperson noted the apologies with no directed proxy as follows:

Ruth Inall	David Heath	Hal Kendig
Tony Broe		

4. MINUTES OF THE AGM HELD ON 3RD NOVEMBER 2016 IN CANBERRA AND GENERAL MEETING OF 19TH APRIL 2017 WERE NOTED.

The Chairperson noted that the minutes approved by the Board from the previous Annual General Meeting held on 3rd November 2016 and the General Meeting held on 19th April 2017 had been placed on the AAG website and members notified within one month of the meeting in line with Corporation Law.

No further discussion points were raised.

5. QUORUM

The Chairperson confirmed that the meeting was quorate as per clause 18.2 of the Constitution of AAG. (4 directors, 20 other Members)

6. PRESIDENT'S REPORT

The Chairperson presented her President's Report as follows:

President's Report

The past 12 months has been, as usual, a very busy and active year for AAG – with some very important highlights. The organisation has consolidated its future and increased its reputation and influence. Below is a list of the highlights of activities and achievements over the past year, but by no means covers all activities conducted on behalf of AAG.

Highlights of the past year:

- The most critical highlight of the last 12 months has been AAG's ability to secure three years of new funding for the organisation from the Commonwealth Department of Health. This ensures AAG can continue to expand and plan for another four years of activities.
- The AAG Research Trust, based on last year's million-dollar bequest, has now been set up with the appropriate governance and financial structures. The Trust Board will be setting up Terms of Reference for distribution of research grants in the near future.
- AAG membership numbers continue to consolidate and grow, with membership now sitting on just under 1200. So a big thankyou to all our members for continuing to support the organisation, and a welcome to new members, we hope you have lots of opportunities to network, learn and engage with the organisation in the coming years.
- AAG is a prime example of how the sum of its parts are greater than the whole. And it is a combination of our individual members, our state and territory divisions, regional chapters, special interest groups, student and early career group, committees, board and working groups that make this organisation the productive, engaged and diverse contributor it is today.

Confirmed:

Chairperson at meeting

Approved by the AAG Board: 14 December 2017

- In 2017 the AAG ran 11 webinars, engaging more than 1,000 people. I would particularly like to thank AAG's special interest groups and the student and early career group for providing much of the content of these webinars over the past year and also a big thankyou to the staff from the AAG national office for co-ordinating and running the webinars, which have become a critical way for the AAG to reach a large national audience.
- And of course, these are not the only activities the AAG carries out over the year. The AAG state, territory and chapter groups have also run over 30 events in the past year, including forums, workshops, seminars and regional conferences. This is an incredible amount of effort from a volunteer base and as an organisation we are grateful for the impact and reach this enables the AAG to have.
- The AAG has also been very proud of the work we are doing on the new Diversity Framework, mentioned by Minister Wyatt in his opening address yesterday. This has been a real dedicated piece of work, in particular by James our CEO and myself, as members of the working group over the past year and we are looking forward to the launch of this next month.
- The AAG has also seen many changes in the national office, and now includes a dynamic staff of eight people, including three senior policy and research officers, dedicated to ensuring AAG continues to grow and consolidate its presence both in Australia and internationally.
- The relationship the AAG has developed with the New Zealand Association of Gerontology has continued to grow over the past 12 months. This includes webinars and other events. I would like to thank Stephen Neville and the NZAG for their continued enthusiasm in making this partnership work.
- The AAG has always had a long-term relationship with the Australian and New Zealand Society for Geriatric Medicine and this has now been formalised with an MOU. We hope that this partnership can also continue to grow from strength to strength in the coming years.
- AAG, ANZSGM and NZAG jointly hosted a stand at the International Association of Gerontology and Geriatrics World Congress in July this year in order to promote our intention to bid for the 2029 IAGG World Congress to be hosted in Sydney if we are successful.
- And finally, thanks to all those who have been involved in this year's conference – particularly Anne Meyer, Cassie Jensen and Michael Tan from the AAG national office for their continuing hard work in creating a world class conference. I know how incredibly hard the team works for the whole year in order to give us such a fantastic event. Once again, we have had over 450 delegates at the AAG conference. It is at this conference every year that we see the amazing breadth and depth of research and activity that happens in the field of ageing and the incredible diversity of work carried out by AAG members and their colleagues.

All of these activities can only happen because of the dedication and commitment of a large number of people – and I am sure if I start to list everyone I am going to miss some people out! But there are some groups of people I would like to acknowledge here:

Firstly, James Beckford Saunders, the AAG CEO and the dedicated, hardworking team in the AAG national office who take care of all the machinations that have seen a growing and engaged membership base – from the conference and events to membership, the newsletter, website, funding and finances, peak body and policy engagement. The AAG would not be able function on the scale it does without their hard work.

I would also like to thank the Board for their commitment to the organisation. As a group of volunteers, all of whom have very demanding day jobs, their contribution to the financial management and strategic direction of the organisation as a whole is commendable.

I would also like to thank all the state and territory committees, the convenors of special interest groups, Aboriginal and Torres Strait Islander Ageing Advisory Group and the SECG

working groups for the time and dedication as volunteers to this organisation. Without these hard working members most of the AAG activities would not happen.

The AAG continues to go from strength to strength and this breadth of activity is how we achieve our goal of expanding knowledge of ageing. This is only achieved by the active participation of its membership base. So my final thankyou is to you, all of the AAG members, who make this organisation what it is today.

The Chairperson responded to clarification questions regarding the Report.

The motion to move that the AAG President’s Report be received and adopted was carried.

MOVED:	Leon Flicker		
SECONDED:	Barbara Squires		
	CARRIED	DEFEATED	DEFERRED

7. FINANCIAL REPORT

The Vice President gave a short commentary on behalf of the Treasurer regarding the Financial Report, Director’s Report and Auditor’s Report for the year ended 30 June 2017. A summary of this follows:

- While necessarily backward looking, the accounts reflect several key issues. 1. Continued membership growth, 2. Increased grant expenditure (which is effectively locked in until 30 June 2020), 3. Events mostly cost neutral, 4. Transfer of RM Gibson Research Fund assets from AAG to the AAG Research Trust.
- Assets (cash) lower than 30 June 2016 reflects the transfer of the RM Gibson Research Funds.
- Small surplus, largely reflecting that events are cost neutral and investment returns.
- Healthy net assets.

AAG is the Trustee of the AAG Research Trust although it is a separate entity. Although not required, a summary of the AAG Research Trust financials follows:

- No comparative 2016 figures as only set up during 2016/17.
- Assets reflect both Nicholson bequest (cash and shares) and the RM Gibson Research Fund transfer (cash).
- Both are considered revenue in the profit and loss and given minimal expenditure on overheads or grants, means a significant “profit”/surplus recorded.
- Very healthy net assets

The Vice President responded to clarification questions regarding the Financial Report, Director’s Report and Auditor’s Report for the year ended 30 June 2017.

The motion to move that the AAG Financial Report, Director’s Report and Auditor’s Report for the year ended 30 June 2017 be received and adopted was carried.

MOVED:	Briony Dow		
SECONDED:	Danny Hills		
	CARRIED	DEFEATED	DEFERRED

8. APPOINTMENT AND FIXING OF REMUNERATION OF THE AUDITOR

The Vice President recommended that APL Financial Pty Ltd be re-appointed Auditor for 2017/18 in view of their previous good work and the reasonableness of their quote (\$5,800) for 2017/18.

The Chairperson responded to clarification questions regarding the Appointment and fixing of remuneration of the Auditor.

The motion to move that the appointment and fixing of remuneration of the Auditor be received and adopted was carried.

MOVED:	Leon Flicker		
SECONDED:	Claudia Meyer		
	CARRIED	DEFEATED	DEFERRED

9. 2018/19 MEMBERSHIP FEES

The Chairperson tabled the 2018/19 AAG Membership Fees as recommended by the AAG Board as follows:

	2018/19
Type of Membership	Price
Corporate (1-2 nominees)	\$560
Corporate (3-5 nominees)	\$1090
Individual:	\$245
Student:	\$60
Early Career Researcher/ Practitioner:	\$100
Concession/ Retiree:	\$100
Aboriginal and Torres Strait Islander people:	N/A
Honorary/ Life:	N/A
Any member who wants to receive printed copies of AJA	Additional \$10 to receive 4 copies p.a.

The motion to move that the 2018/2019 fees as put forward by the AAG Board be received and adopted was carried.

MOVED:	Julie Byles		
SECONDED:	Yvonne Wells		
	CARRIED	DEFEATED	DEFERRED

10. Election of Directors & Office Bearers

The Chairperson announced the appointment of the following Directors onto the AAG Board:

Name of appointee	AAG Division
A/Prof Marguerite Bramble	New South Wales
Dr Lynsey Brown	South Australia
Prof Keith Hill	Western Australia

The Chairperson congratulated the appointed Directors noting that they would take office at the close of the AGM.

The Chairperson also confirmed the following office bearing roles that will take office at the first Board meeting of the new Directors on Saturday 11 November 2017.

Name of appointee	Office bearing role
A/Professor Christine Stirling	President
Annie Farthing	Vice President

The Chairperson thanked Leon Flicker and Barbara Squires for their service on the Board and their involvement in so many other aspects of AAG over the years. The Vice President thanked Helen Barrie for her significant contributions to the AAG Board including her time as President.

The Chairperson confirmed that David Heath will continue as Treasurer as he is in the first year of his first two-year term.

11. Other Business

The Chairperson invited discussion on any Association issues relevant to the AGM.

There was no other business raised for discussion.

12. Close

The Chairperson closed the AAG Annual General Meeting for 2017 at 1:07pm.